**2018/2019 Business Improvement Development Fund Request Form**

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| Proposal title | |  |
| Prepared by | |  |
| On behalf of | |  |
| **Outline of proposal** | | |
| **Background:** | | |
| **Proposal Details:** | | |
| **Benefit to the BID/Community through delivering this proposal:**  ***Tell us how you have identified that there is a need for this project?*** | | |
| **Expected timeframes:** | | |
| Scoping |  | |
| Costing |  | |
| Delivery |  | |
| Completion date |  | |
| **Funding** | | |
| **Any other funding sources support your proposal?** | | |
| **You have applied to other funders?** | | |
| **You have other income?** | | |
| **Grant Funding Criteria** | | |
| 1. **What are the City Strategies your proposal aligns with and how?** | | |
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| 1. **How does your proposal meet the funding objective?** | | |
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| 1. **Why is the proposal not able to be delivered within your annual plan and budget?** | | |
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| 1. **Any regulatory requirements must be met and costs factored into the proposal. Are there any anticipated regulatory requirements expected and what are they?** | | |
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| 1. **Please show the project can be fully funded to completion and thought to covering any scope or cost increases through the project?** | | |
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| 1. **Provide strategy/evidence to the resourcing of the proposal, contractor availability, early engagement etc?** | | |
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| 1. **How will the proposal be managed and monitored by the BID to completion?** | | |
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Please list here any attachments in support of your proposal:

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|  |

Name:

Signature: Date: